

Example Completed Report:

Municipality Collaborating Financially, Lead Municipality Reporting for the Collaborative

View: As appears in reporting software

Opioid Recovery and Remediation Fund Annual Municipal Expenditure Report

AAA

Municipal Fiscal Year Funding

Public Record Acknowledgement

I understand that according to the Massachusetts public records law, any information shared in this report is a public record and will appear on the Municipal Abatement Funds Data Dashboard.
*must provide value

☒ I understand

Municipality: **Municipal Example, Collaborating, Lead Muni**

Fiscal Year Financial Details

According to the Massachusetts Attorney General's Office and your previous expenditure reporting, your municipality has the following amount of opioid settlement funds available:

	Amount on File	Is this correct? <small>*must provide values</small>	
FY25 Disbursement:	\$100000	<input checked="" type="radio"/> Yes <input type="radio"/> No	reset
Carryover Funds:	\$10000	<input checked="" type="radio"/> Yes <input type="radio"/> No	reset
Total Funds Available:	\$110000		

Financial Collaboration Information

Are you collaborating financially with one or more municipalities or other entities?

This is defined as two or more municipalities who dedicate some or all of their opioid abatement funds to implement regional state subdivision agreement (SSA) strategies pursuant to a formalized agreement. Dedicating funds means that municipalities commit some or all of their opioid abatement funds to regional strategies, and those funds are managed by a host municipality or agent pursuant to an agreement. This includes agreements resulting from joint funding through Opioid Abatement Collaboratives (OACs) and shared service agreements.
* must provide value

☒ Yes
☐ No

[reset](#)

Are you the lead municipality or organization **responsible for financial reporting** for the municipalities collaborating funds (OACs)?

* must provide value

- ☒ Yes
☐ No

reset

Please choose the collaborative group (OAC):

* must provide value

Other

If you chose "other," please indicate the name of the collaborative:

* must provide value

The ABC Regional Collaborative

Thank you for reporting on behalf of your partners. It is important to note that **the remainder of this report should be answered on behalf of the collaborating municipalities.**

When you've completed the report, please download the pdf copy and send it to the municipalities you are collaborating with to confirm that the values entered are correct. You will be given a return code to be able to update the report if necessary.

Once the financial collaboration reporting is complete, you will be prompted to report on your own municipality's remaining funds.

I confirm that I have approval of each of the municipality/ies in the opioid abatement collaborative to submit annual expenditure reporting for all funds managed on their behalf. *must provide value

☒ I confirm

I have verified with each municipality in the opioid abatement collaborative that the expenditure information I am submitting on their behalf is accurate. *must provide value

☒ I have verified

How much of *your municipality's* funding was dedicated to collaborative funding in this fiscal year?

* must provide value

110000.00

Please choose the municipalities involved in the collaborative (one per line) from the drop down lists. For each participating partner municipality, please indicate their financial contribution for this fiscal year.

Partner Municipality	Partner Municipal Contribution	Partner Municipality	Partner Municipal Contribution
Wenham	2226.40	Choose partner municipality	
Hamilton	2953.89	Choose partner municipality	
Choose partner municipality		Choose partner municipality	
Choose partner municipality		Choose partner municipality	
Choose partner municipality		Choose partner municipality	
Choose partner municipality		Choose partner municipality	
Choose partner municipality		Choose partner municipality	
Choose partner municipality		Choose partner municipality	
Total Funding in Collaboration:		115180.29	

Fiscal Year Financial Details

Were any expenditures made or encumbered from the collaborative opioid abatement settlement funds this fiscal year?

* must provide value

- ☒ Yes
☐ No

reset

Opioid Abatement Projects

Please describe the projects that you have funded using collaborative opioid settlement funds. Provide a project name or title and a description. The description should include project goal(s), target population(s), and a brief overview of programmatic functions. In the subsequent expenditure table each line item will have an option to choose which project it is associated with.

Please describe the projects that you have funded using collaborative opioid settlement funds. Provide a project name or title and a description. The description should include project goal(s), target population(s), and a brief overview of programmatic functions. In the subsequent expenditure table each line item will have an option to choose which project it is associated with.

Project Title/Name	Project Description
Empowering People with Lived & Living Experience	This project aims to empower PWLLE to take on leadership roles within their communities. This included hosting a leadership academy attended by 20 PWLLE who work and/or volunteer at local community-based organizations. Graduates obtained tools, strategies, and practices aimed at centering community voices, promoting inclusion, preventing tokenism, and embedding engagement into policies and programs. We surpassed our initial goal that 70% of graduates to serve on the PWLLE steering committee by 20%. Specifically, the PWLLE is compassed of 18 individuals who oversee the strategic planning of opioid abatement funds.
Project 2	project goal(s), target population(s), brief overview of programmatic function(s)
Project 3	project goal(s), target population(s), brief overview of programmatic function(s)
Project 4	project goal(s), target population(s), brief overview of programmatic function(s)
Project 5	project goal(s), target population(s), brief overview of programmatic function(s)

Line-Item Expenditure Reporting

Please provide detailed information for each individual expenditure using one row per line item. This table should reflect only actual expenditures or encumbrances made during the fiscal year 25.

Item		Amount	Project	Spending Category	Description	Status	Offset Information	Notes
List to whom the expenditure was paid or encumbered (vendor/company)		Provide the dollar amount of the expenditure or encumbrance	Choose which project from list above expenditure corresponds	Choose the most appropriate category for the item listed	Provide a brief description of the purpose of the funds	Note if the expenditure is already paid, or encumbered but not paid	If there were funds that offset this cost please include that information here.	Any notes or details that would be helpful for context/ explanation
1	Collective Voices	30000.00	Empowering People with Lived & Living Exp	Program support	Designed, develop	Expended	Offset Amount: 1	Optional: ad
2	Collective Voices	25000.00	Empowering People with Lived & Living Exp	Subcontracts	Stipends for 20 gra	Expended	Offset Amount: 1	Optional: ad
3	Panera Bread	750.29	Empowering People with Lived & Living Exp	Program supplies	Food and refreshm	Expended	Offset Amount: 1	Optional: ad
4	Town of Hamilto	1200.00	Empowering People with Lived & Living Exp	Administrative costs	Admin costs for su	Expended	Offset Amount: 1	Optional: ad
5	Town of Wenham	1500.00	Empowering People with Lived & Living Exp	Administrative costs	Admin costs for su	Expended	Offset Amount: 1	Optional: ad
6	Community-Drive	29730.00	Empowering People with Lived & Living Exp	Program support	Consultant to sup	Encumbered	Offset Amount: 1	Optional: ad
7	Community-Drive	27000.00	Empowering People with Lived & Living Exp	Subcontracts	Stipends for 18 m	Encumbered	Offset Amount: 1	Optional: ad
8	Expenditure 8							
9	Expenditure 9							
10	Expenditure 10							

Please ensure these calculations match your records.	
Total Funds Expended	58450.29
Total Funds Encumbered	56730
Total Remaining FY25 Funds	0

Open-Ended Items	
Thank you for completing the expenditure portion of the report. We'd love to hear more details about the work your collaborative is doing.	
Engaging people with lived and living experience (PWLLE) of substance use is critical to ensuring opioid settlement funds are used effectively, equitably, and in ways that reflect the realities of those most affected by the crisis.	
By asking about how PWLLE are involved in decision-making, we aim to better understand how communities are centering the voices of those with direct experience. This information helps highlight strong models of inclusive governance, identify areas for improvement, and promote transparency in how decisions are made. It also ensures that spending decisions are informed by those who know firsthand what supports make a difference.	
Please choose the statement most appropriate for how PWLLE were involved with your collaborative in decision-making around opioid settlement funded projects and expenditures.	PWLLE were empowered to lead and had a ▾
Please describe in detail how PWLLE were involved in your collaborative's decision-making around opioid settlement funded projects and expenditures.	As described above, the OAC implemented leadership academy to empower PWLLE to take on leadership roles in their communities, of which 18 out of the 20 graduates serve on the PWLLE Steering Committee (PSC) for municipal opioid abatement funds. With the support of a consultant, the PSC has full decision-making power and is responsible for overseeing strategic planning and budget development of the OAC's opioid abatement funds.

Please note any existing plans for future collaborative spending.

The OAC is awaiting the development of the PSC's strategic plan, which will dictate future spending.

Expand

Is there any work your collaborative has done to address the opioid crisis that you'd like to highlight? This can be work that has or hasn't incurred opioid settlement fund expenditures. We'd love to hear your success stories and share best practices.

Highlights to share

Expand

If there are materials related to the work you'd like to highlight that would be appropriate to upload you can do that here.

[Upload file](#)

Report Calculations

Collaborative Funding Calculations	
FY25 Collaborative Funds Remaining	% of FY25 Collaborative Funds Remaining
<i>This number is calculated by subtracting total expenses and encumbrances from the total amount of collaborative funds.</i>	<i>This number is calculated by dividing the FY25 collaborative funds remaining by the total amount of collaborative funds.</i>
\$ 0	0 %

Municipal Funding Calculations	
FY25 Municipal Funds Remaining	% of FY25 Municipal Funds Remaining
<i>This number is calculated by subtracting the amount contributed to the collaborative from the corrected or confirmed FY25 funds.</i>	<i>This number is calculated by dividing the FY25 municipal funds remaining by the total corrected or confirmed FY25 funds.</i>
\$ -10000	-10 %
Total Available Funds Remaining	% of Total Available Funds Remaining
<i>This number is calculated by subtracting the amount contributed to the collaborative from the total available funds (FY25 and carryover funds).</i>	<i>This number is calculated by dividing the total available funds remaining by the total available funds (FY25 and carryover funds).</i>
\$ 0	0 %

Next Steps in Reporting

Your responses indicate that you have committed 100% of your funds to a financial collaboration.

☒ This is the end of the report.

Because all of your funding has been reported in this report, your reporting requirement is fulfilled.

[Submit](#)

[Save & Return Later](#)

Example Completed Report:

Municipality Collaborating Financially, Lead Municipality Reporting for the Collaborative

View: As appears in completed download

Opioid Recovery and Remediation Fund Annual Municipal Expenditure Report

Page 1

Response was added on 08-19-2025 17:08.

Municipal Fiscal Year Funding

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Municipality: Municipal Example, Collaborating, Lead Muni

Fiscal Year Financial Details

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Amount on File Is this correct? *must provide values

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Carryover Funds: \$10000 Yes

Total Funds Available: \$110000 110000

Financial Collaboration Information

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☒ Yes

☐ No

Are you the lead municipality or organization responsible for financial reporting for the municipalities collaborating funds (OACs)?

☒ Yes

☐ No _____

Please choose the collaborative group (OAC):

- ☐ Berkshire Public Health Alliance
- ☐ CAPE Public Health Collaborative
- ☐ Cooperative Public Health District (FRCOG)
- ☐ Foothills Health District
- ☐ Great Meadows Public Health Collaborative
- ☐ Hampshire Public Health Shared Services Collaborative
- ☐ Inter-Island Public Health Excellence Collaborative
- ☐ Nashoba Associated Boards of Health
- ☐ Norfolk County 5 East
- ☐ Norfolk County-8 Local Public Health Coalition
- ☐ North Quabbin Health Collaborative
- ☐ South Central Massachusetts Partnership for Health
- ☐ Southern Berkshire Public Health Collaborative
- ☐ Western Hampden County Public Health District
- ☒ Other

If you chose "other," please indicate the name of the collaborative:

The ABC Regional Collaborative

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Hamilton	2953.89	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>
Total Funding in Collaboration: 115180.29			

Fiscal Year Financial Details

Were any expenditures made or encumbered from the collaborative opioid abatement settlement funds this fiscal year?

- ☒ Yes
- ☐ No

Opioid Abatement Projects

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If there were funds that offset this cost please include that information here. Any notes or details that would be helpful for context/ explanation						

1	Collective Voices	30000.00	Empowering People with Lived & Living Experience	Program support	Designed, developed, and implemented the Leadership Academy	Expended			
2	Collective Voices	25000.00	Empowering People with Lived & Living Experience	Subcontracts	Stipends for 20 graduates of the academy who were paid an hourly rate of \$50 for 25 hours	Expended			
3	Panera Bread	750.29	Empowering People with Lived & Living Experience	Program supplies	Food and refreshments for five five-hour trainings	Expended			
4	Town of Hamilton	1200.00	Empowering People with Lived & Living Experience	Administrative costs	Admin costs for supporting project implementation	Expended			
5	Town of Wenham	1500.00	Empowering People with Lived & Living Experience	Administrative costs	Admin costs for supporting program implementation	Expended			
6	Community-Driven Innovations & Consulting	29730.00	Empowering People with Lived & Living Experience	Program support	Consultant to support the formation and management of the PWLLE Steering Committee, including developing bylaws, scheduling meetings, recording and publishing meeting minutes, drafting reports and presentations, and facilitating planning processes	Encumbered			

7 Community-Driven Innovations & Consulting 27000.00 Empowering People with Lived & Living Experience
Subcontracts Stipends for 18 members of the PWLLE Steering Committee for one year of service Encumbered

8									
9									
10									

Please ensure these calculations match your records.
Total Funds Expended

Total Funds Encumbered

58450.29

56730

Total Remaining FY25 Funds 0

-15180.29

Open-Ended Items

Thank you for completing the expenditure portion of the report. We'd love to hear more details about the work your collaborative is doing.

Engaging people with lived and living experience (PWLLE) of substance use is critical to ensuring opioid settlement funds are used effectively, equitably, and in ways that reflect the realities of those most affected by the crisis.

By asking about how PWLLE are involved in decision-making, we aim to better understand how communities are centering the voices of those with direct experience. This information helps highlight strong models of inclusive governance, identify areas for improvement, and promote transparency in how decisions are made. It also ensures that spending decisions are informed by those who know firsthand what supports make a difference.

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Please note any existing plans for future collaborative spending.

The OAC is awaiting the development of the PSC's strategic plan, which will dictate future spending.

Sometimes progress is made before strategies can be implemented. Foundational relationship-building and community engagement work is essential even if it doesn't have a direct cost. Capturing it helps tell the full story of progress. Please describe opioid abatement progress the collaborative has made without expenditures. Examples include community engagement and coordination, capacity building and planning, systems change and readiness.

As described above, the OAC implemented a Leadership Academy that empowered PWLLE to take on leadership roles in their communities. The implementation of a co-led community engagement strategy also forged a network of mutual support for those who participated in the program.

Is there any work your collaborative has done to address the opioid crisis that you'd like to highlight? This can be work that has or hasn't incurred opioid settlement fund expenditures. We'd love to hear your success stories and share best practices.

If there are materials related to the work you'd like to highlight that would be appropriate to upload you can do that here.

Report Calculations

Collaborative Funding Calculations

FY25 Collaborative Funds Remaining

% of FY25 Collaborative Funds Remaining

This number is calculated by subtracting total expenses and encumbrances from the total amount of collaborative funds.

This number is calculated by dividing the FY25 collaborative funds remaining by the total amount of collaborative funds.

\$0 0 %

Municipal Funding Calculations

FY25 Municipal Funds Remaining

% of FY25 Municipal Funds Remaining

This number is calculated by subtracting the amount contributed to the collaborative from the corrected or confirmed FY25 funds.

This number is calculated by dividing the FY25 municipal funds remaining by the total corrected or confirmed FY25 funds.

\$-10000 -10 %

Total Available Funds Remaining

% of Total Available Funds Remaining

This number is calculated by subtracting the amount contributed to the collaborative from the total available funds (FY25 and carryover funds).

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\$0 0 %

Next Steps in Reporting

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