

Example Completed Report:

Single Municipality, No Financial Collaborations

View: As it appears in reporting software

Opioi

Recovery and Remediation Fund Annual Municipal Expenditure Report

AAA

Municipal Fiscal Year Funding

Public Record Acknowledgement

I understand that according to the Massachusetts public records law, any information shared in this report is a public record and will appear on the Municipal Abatement Funds Data Dashboard.
*must provide value
☒ I understand

Municipality: **Municipal example, Not collaborating**

Fiscal Year Financial Details

According to the Massachusetts Attorney General's Office and your previous expenditure reporting, your municipality has the following amount of opioid settlement funds available:

	Amount on File	Is this correct? <small>*must provide values</small>
FY25 Disbursement:	\$12000	<input checked="" type="radio"/> Yes <input type="radio"/> No reset
Carryover Funds:	\$1000	<input checked="" type="radio"/> Yes <input type="radio"/> No reset
Total Funds Available:	\$13000	

Financial Collaboration Information

Are you collaborating financially with one or more municipalities or other entities?

This is defined as two or more municipalities who dedicate some or all of their opioid abatement funds to implement regional state subdivision agreement (SSA) strategies pursuant to a formalized agreement. Dedicating funds means that municipalities commit some or all of their opioid abatement funds to regional strategies, and those funds are managed by a host municipality or agent pursuant to an agreement. This includes agreements resulting from joint funding through Opioid Abatement Collaboratives (OACs) and shared service agreements.

* must provide value
☐ Yes
☒ No
[reset](#)

Submit

Save & Return Later

Annual Municipal Expenditure Report

Municipal Fiscal Year Funding

Public Record Acknowledgement

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Municipality: **Municipal example, Not collaborating**

Fiscal Year Financial Details		
According to the Massachusetts Attorney General's Office and your previous expenditure reporting, your municipality has the following amount of opioid settlement funds available:		
	Amount on File	Corrected values from previous form (if applicable)
FY25 Disbursement:	\$12000	_____
Carryover Funds:	\$1000	_____
Total Funds Available:	\$13000	13000

Mosaic Grant Funding Information

Our records indicate that you received a Mosaic Municipal Matching Grant in the amount of \$1000.

Is this correct?

* must provide value

☒ Yes

☐ No

reset

In the upcoming table you will be asked for line item expenditures of your opioid settlement funds.

Please include a line of **\$1000** as your matching contribution for the Mosaic Municipal Matching grant.

Fiscal Year Financial Details

Were any expenditures made or encumbered from your municipality's opioid abatement settlement funds this fiscal year?

* must provide value

☒ Yes

☐ No

reset

Opioid Abatement Projects

Please describe the projects that you have funded using opioid settlement funds. Provide a project name or title and a description. The description should include project goal(s), target population(s), and a brief overview of programmatic functions. In the subsequent expenditure table each line item will have an option to choose which project it is associated with.

Project Title/Name	Project Description
Road to Recovery	The project aims to eliminate barriers to recovery by investing in transportation services. Specifically, we fund transportation vouchers that are disseminated to local providers and community-based organizations who are responsible for promoting and advertising the service. Individuals are also able to request a voucher by contacting the public health department. In year one, we tracked the number of vouchers that our local partner organizations disseminated to monitor whether we were meeting our monthly goal, which was a utilization rate of 85%. Seeing that we achieved our goal in 10 out of 12 months, we plan to increase the utilization rate to 90% in the year ahead.
Project 2	project goal(s), target population(s), brief overview of programmatic function(s) <div>Expand</div>
Project 3	project goal(s), target population(s), brief overview of programmatic function(s) <div>Expand</div>
Project 4	project goal(s), target population(s), brief overview of programmatic function(s) <div>Expand</div>

Line-Item Expenditure Reporting

Please provide detailed information for each individual expenditure using one row per line item. This table should reflect only actual expenditures or encumbrances made during the fiscal year 25.

Item		Amount	Project	Spending Category	Description	Status	Offset Information	Notes
List to whom expenditure was paid or encumbered (vendor/company)		Provide the dollar amount of the expenditure or encumbrance	Choose which project listed this expenditure corresponds with	Choose the most appropriate category for the item listed	Provide a brief description of the purpose of the funds	Note if the expenditure is already paid, or encumbered but not paid	If there were funds that offset this cost please include that information here	Any notes or details that would be helpful for context or explanation
1	Lyft	12000.00	Road to Recovery	Subcontracts	Transportation vouchers di	Expended	Offset Amount: 00.00	The municipality w
2	City of Anywhere	1000.00	Road to Recovery	Salaries	Program coordinator salar	Expended	1496.00 City of Anywhere	Optional: addition
3	Staples	160	Road to Recovery	Program supplies	Printing 200 one-sided colc	Expended	Offset Amount: 00.00	Optional: addition
4	The Daily Item	672	Road to Recovery	Program supplies	Fee to place advertisement	Expended	336 in-kind from Daily Item	Optional: addition
5	Expenditure 5							
6	Expenditure 6							
7	Expenditure 7							
8	Expenditure 8							
9	Expenditure 9							
10	Expenditure 10							

Please ensure these calculations match your records.	
Total Funds Expended	12000
Total Funds Encumbered	0
Total Remaining FY25 Funds	0

Open-Ended Items

Thank you for completing the expenditure portion of the report. We'd love to hear more details about the work your collaborative is doing.

Engaging people with lived and living experience (PWLLE) of substance use is critical to ensuring opioid settlement funds are used effectively, equitably, and in ways that reflect the realities of those most affected by the crisis.

By asking about how PWLLE are involved in decision-making, we aim to better understand how communities are centering the voices of those with direct experience. This information helps highlight strong models of inclusive governance, identify areas for improvement, and promote transparency in how decisions are made. It also ensures that spending decisions are informed by those who know firsthand what supports make a difference.

Please choose the statement most appropriate for how PWLLE were involved in decision-making around opioid settlement funded projects and expenditures with your municipality.

PWLLE were consulted during decision-ma

Please describe in detail how PWLLE were involved in your municipality's decision-making around opioid settlement funded projects and expenditures.

We conducted a community-wide survey to obtain input from community members on how to invest our opioid abatement funds, and 15% of the respondents identified as a person with lived and/or living experience. The findings of the survey revealed that access to transportation was the number one barrier for individuals impacted by substance use disorder. This information played a pivotal role in how we invested our funds.

Expand

Please note any existing plans you have for future spending.

We will be funding the Road to Recovery Project in FY26.

Expand

Sometimes progress is made before strategies can be implemented. Foundational relationship-building and community engagement work is essential even if it doesn't have a direct cost. Capturing it helps tell the full story of progress. Please describe opioid abatement progress you've made without expenditures. Examples include community engagement and coordination, capacity building and planning, systems change and readiness.

We are in the early stages of forming a community advisory board that will be responsible for making funding recommendations in the future.

Is there any work you and your community have done to address the opioid crisis that you'd like to highlight? This can be work that has or hasn't incurred opioid settlement fund expenditures. We'd love to hear your success stories and share best practices.

Highlights to share

Expand

If there are materials related to the work you'd like to highlight that would be appropriate to upload you can do that here.

 [Upload file](#)

Municipal Funding Calculations	
FY25 Funds Remaining	% of FY25 Funds Remaining
<i>This number is calculated by subtracting total expenses and encumbrances from the corrected or confirmed FY25 funds.</i>	<i>This number is calculated by dividing the FY25 municipal funds remaining by the total corrected or confirmed FY25 funds.</i>
\$ <input type="text" value="0"/>	<input type="text" value="0"/> %
Total Available Funds Remaining	% of Total Available Funds Remaining
<i>This number is calculated by subtracting the total amount of expenses and encumbrances from the total available funds (FY25 and carryover funds).</i>	<i>This number is calculated by dividing the total available funds remaining by the total available funds (FY25 and carryover funds).</i>
\$ <input type="text" value="1000"/>	<input type="text" value="7.69"/> %

Thank you for completing the annual municipal expenditure report.

The data you've provided will be used to support statewide oversight, identify promising practices, inform future financial planning and training and technical assistance efforts, and populate a public-facing dashboard to help communities track progress and impact over time.

We appreciate your time and commitment to ensuring transparency and accountability in the use of opioid settlement funds.

Submit


Save & Return Later

Close survey

Thank you for taking the survey.

Have a nice day!

Download your survey response (PDF):

 Download

Example Completed Report:

Single Municipality, No Financial Collaborations

View: As it appears in completed report download

Annual Municipal Expenditure Report

Response was added on 08-19-2025 18:39.

Municipal Fiscal Year Funding

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Municipality: Municipal example, Not collaborating

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Amount on File Corrected values from previous form (if applicable)
FY25 Disbursement: \$12000 _____
Carryover Funds: \$1000 _____
Total Funds Available: \$13000 13000

Mosaic Grant Funding Information

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Is this correct?

☒ Yes
☐ No

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Please include a line of \$1000 as your matching contribution for the Mosaic Municipal Matching grant.

Fiscal Year Financial Details

Were any expenditures made or encumbered from your municipality's opioid abatement settlement funds this fiscal year?

☒ Yes
☐ No

Opioid Abatement Projects

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If there were funds that offset this cost please include that information here Any notes or details that would be helpful for context or explanation							

1	Lyft	12000.00	Road to Recovery	Subcontracts	Transportation vouchers distributed to 12 organizations in the amount of \$1000	Expended			The municipality was one of the 12 organizations to offer transportation vouchers to individuals who may or may not be a client of the 11 partnering organizations
2	City of Anywhere	1000.00	Road to Recovery	Salaries	Program coordinator salary for 2.0 hours per week .05 FTE to respond to transportation requests from individuals, and tracking number of vouchers utilized by 12 organizations	Expended	1496.00	City of Anywhere	
3	Staples	160	Road to Recovery	Program supplies	Printing 200 one-sided colored documents to advertise program at .80 per copy	Expended			
4	The Daily Item	672	Road to Recovery	Program supplies	Fee to place advertisement in local paper once per month	Expended	336	In-kind from Daily Item	
5									
6									
7									
8									
9									
10									

Please ensure these calculations match your records.

Total Funds Expended

Total Funds Encumbered

12000

0

Total Remaining FY25 Funds 0

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Municipal Funding Calculations

FY25 Funds Remaining

% of FY25 Funds Remaining

This number is calculated by subtracting total expenses and encumbrances from the corrected or confirmed FY25 funds.

This number is calculated by dividing the FY25 municipal funds remaining by the total corrected or confirmed FY25 funds.

\$0 0 %

Total Available Funds Remaining

08/19/2025 18:30
% of Total Available Funds Remaining

This number is calculated by subtracting the total amount of expenses and encumbrances from the total available funds (FY25 and carryover funds).

This number is calculated by dividing the total available funds remaining by the total available funds (FY25 and carryover funds).

\$1000 7.69 %

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