

mosaic
opioid recovery partnership

Municipal TTA Webinar: FY25 Opioid Abatement Expenditure Reports

August 18th, 2025



Welcome

Welcome to Mosaic's first
Municipal TTA webinar!
Today's session will focus on
BSAS's Annual Opioid
Abatement Expenditure Report.

Agenda:

- Welcome and housekeeping
- What is Mosaic?
- Meet the team
- Important dates
- BSAS Annual Expenditure Report
- Q&A

Housekeeping

- This session is being recorded and will be available at **mosaic.rizema.org** on the Municipal TTA Events page.
- Please submit questions anytime through **Zoom's Q&A feature**. We will address them during the Q&A portion at the end.
- The Q&A portion of today's meeting will not be recorded.
- At the end of today's session, please fill out the feedback survey.
- We will also share a link to update your municipality's contacts.

Zoom Webinar Housekeeping

Chat

Please introduce yourself by typing your name and where you are joining us from in the chat box.

To: Everyone ▾ More ▾

Type message here...

To view the meeting's live **transcript**, click the CC icon and select from the following:

Show Subtitle
View Full Transcript
Subtitle Settings...

Chat

Raise Hand

CC
Live Transcript

Leave

Q&A

Please ask the speakers any questions in the Q&A box (not the chat).

Welcome to Q&A

Questions you ask the host and panelists will show up here

Type your question here...

Chat

Q&A

Please Update Your Municipality's Contacts



Mosaic Opioid Recovery Partnership

Municipal Training and Technical Assistance

Primary Contacts

Please provide three contacts from your municipality.

- **Expenditure Contact** (This is the person who is responsible for completing the Department of Public Health expenditure report.)
- **Programmatic Contact** (This is the person that fully understands your municipality's programs.)
- **Public Information Contact** (This is the person who handles public communications.)

If one person is the primary contact for multiple categories, please repeat their information in each section.

If there are additional contacts from your municipality that should receive communications about Mosaic, please email munitta@rizema.org.

Municipality

Please select your municipality.

Please Select

Expenditure Contact

Full Name *

First Name

Last Name

Email *

example@example.com

Phone Number *

Please enter a valid phone number.

Preferred Pronouns *

Title *

Department *

Learning Objectives

By the end of this session, participants will:

- Understand the purpose of the updated Annual Expenditure Report.
- Understand how to accurately complete the report using the new guidelines.
- Feel prepared to complete the Annual Expenditure Report.
- Know how to request individual support to complete the report.
- Understand how the data will be used to inform oversight, planning, and public accountability.



The goal of the **Mosaic Opioid Recovery Partnership** is to create a pathway of access to apply for funds for both municipalities and community-based organizations, particularly those based in communities that are historically underserved and have experienced a disproportionately high rate of opioid-related overdose deaths. Mosaic also provides training, technical assistance, and support for capacity building.



Funded by MA Department of Public Health, Bureau of
Substance Addiction Services and Powered by RIZE

Guiding Principles

CENTER

THE VOICES OF PEOPLE
WITH LIVED AND LIVING
EXPERIENCE

ENSURE

EFFORTS ARE INFORMED BY
COMMITMENTS TO EQUITY,
INCLUSION, AND COMPASSION

WORK

TO REDUCE STIGMA

ADVOCATE

FOR APPROACHES THAT SUPPORT
PEOPLE IN UNDERSTANDING AND
ACHIEVING THEIR OWN GOALS
REGARDING HARM REDUCTION,
TREATMENT, AND RECOVERY



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Meet the TTA Team

RIZE

Mass Association of
Health Boards



Julie Burns
President & CEO



Jen Tracey
Chief Program Officer



Lizzy Kinnard
Associate Program Officer



Liz Whynott
Senior Program Officer



Stephanie Son
Program Coordinator



Jenn Robertson



Cheryl Sbarra

Important Dates

Date	Activities
September 16	<ul style="list-style-type: none">• Mosaic Municipal Matching Grant application available
October 2 at 10:00 am	<ul style="list-style-type: none">• Mosaic Municipal Matching Grant webinar
November 1	<ul style="list-style-type: none">• BSAS expenditure report due

Massachusetts Statewide Opioid Settlements



Opioid Settlement Funds Municipal Expenditure Reporting

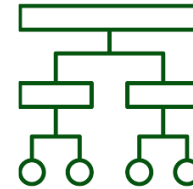
August 18, 2025

Presentation Overview



Purpose of
the Report

New This
Year



Report
Structure

Report
Details



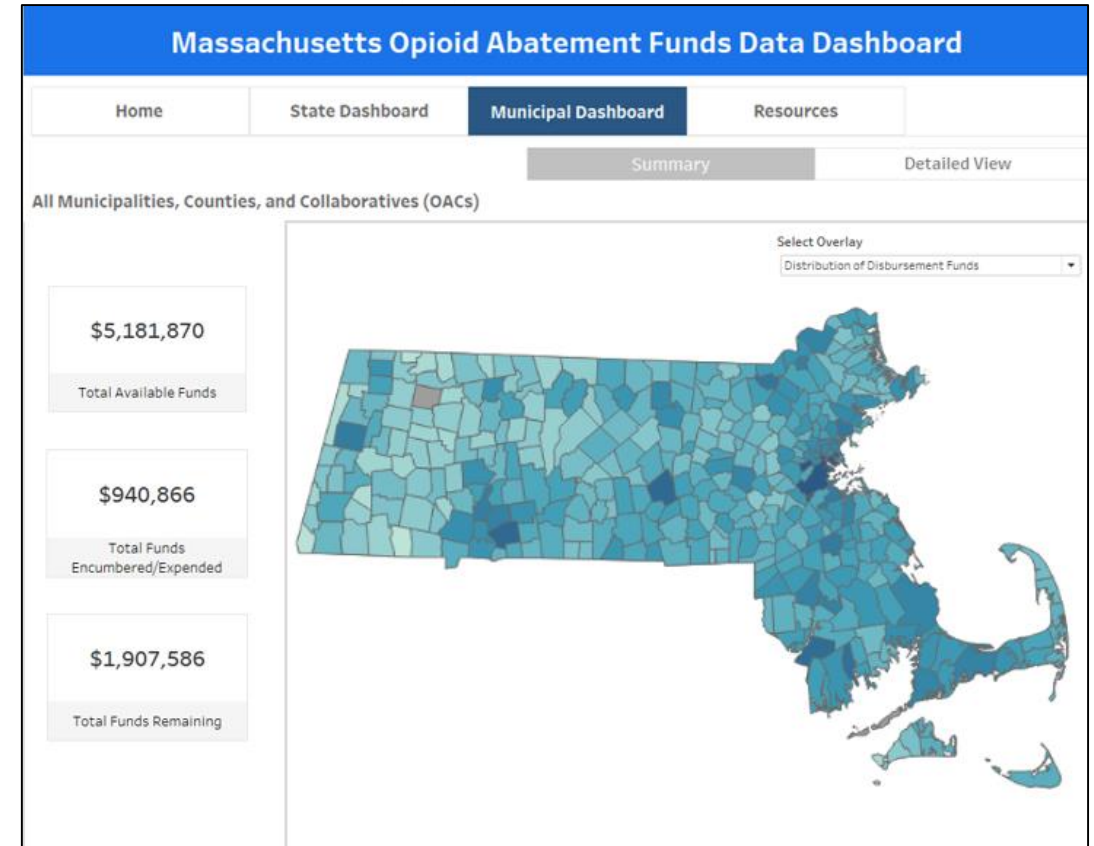
Resources

Questions



Report Purpose

- Ensure transparency and accountability
- Track spending across municipalities, state
- Inform program planning and technical and training assistance
- Inform state-level spending and investment



New This Year

Process

- Reporting requirement threshold removed
- Tailored experience based on collaboration status
- User-friendly software
- Embedded quality assurance

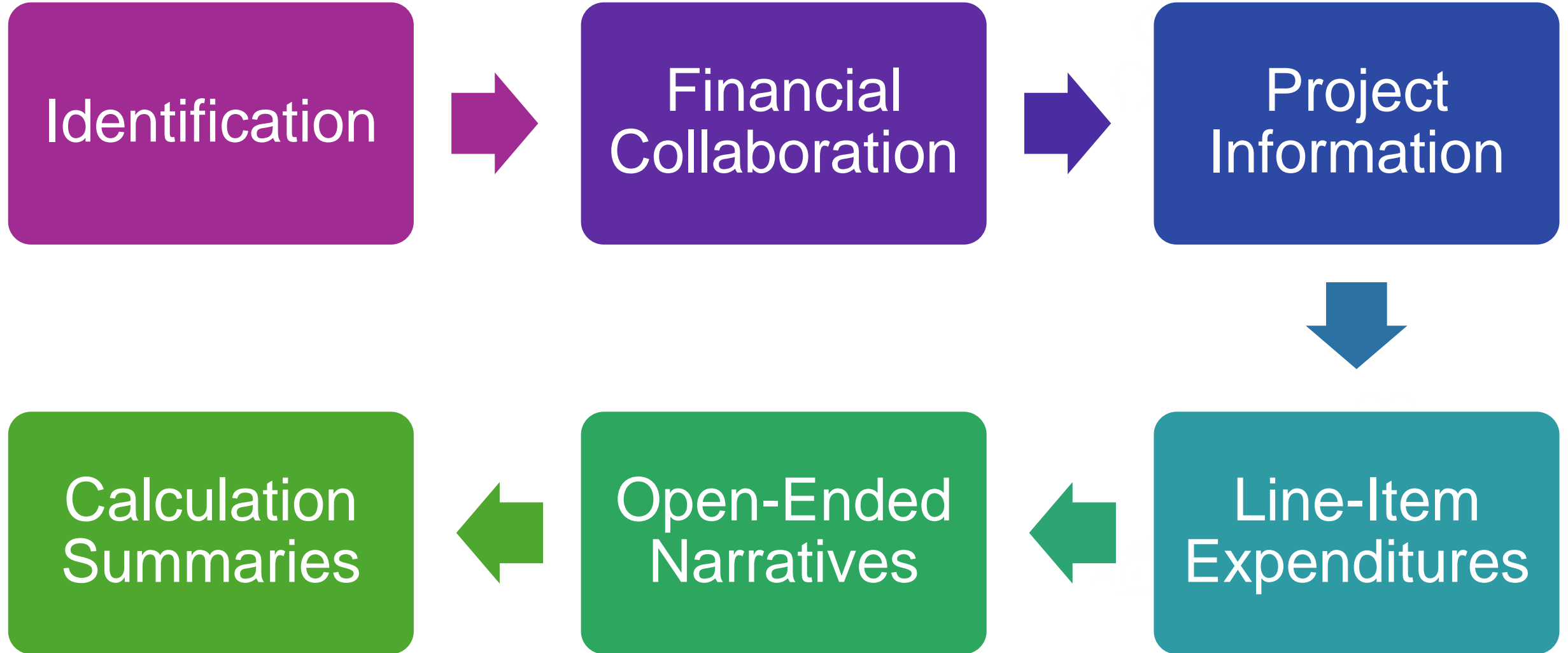
Report

- Simpler structure
- Removed strategy implementation
- Line-item expenditure table

Resources

- Detailed guidance document
- Video recorded guidance
- One-on-one support meetings
- FAQ

Overview of Report Structure



Identification and Fiscal Year Funding Distribution

Public Record Acknowledgement

I understand that according to the Massachusetts public records law, any information shared in this report is a public record and will appear on the Municipal Abatement Funds Data Dashboard.

*must provide value

☒ I understand

Municipality:

Fiscal Year Financial Details

According to the Massachusetts Attorney General's Office and your previous expenditure reporting, your municipality has the following amount of opioid settlement funds available:

	Amount on File	Is this correct? <small>*must provide values</small>	
FY25 Disbursement:	<input type="text" value="\$###.##"/>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text" value="\$###.##"/> reset
Carryover Funds:	<input type="text" value="\$###.##"/>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text" value="\$###.##"/> reset
Total Funds Available:	<input type="text" value="\$###.##"/>		

Financial Collaboration

1. Not part of an OAC
2. Part of an OAC, but not a lead municipality
3. Lead municipality reporting on behalf of an OAC

Opioid Abatement Projects

Opioid Abatement Projects

Please describe the projects that you have funded using collaborative opioid settlement funds. Provide a project name or title and a description. The description should include project goal(s), target population(s), and a brief overview of programmatic functions. In the subsequent expenditure table each line item will have an option to choose which project it is associated with.

Project Title/Name

Project Description

Project 1

project goal(s), target population(s), brief overview of programmatic function(s)

Expand

- Why we're asking
- What we're looking for

Line-Item Expenditures

Line-Item Expenditure Reporting

Please provide detailed information for each individual expenditure using one row per line item. This table should reflect only actual expenditures or encumbrances made during the fiscal year 25.

Item	Amount	Project	Spending Category	Description	Status	Offset Information	Notes
List to whom the expenditure was paid or encumbered (vendor/company)	Provide the dollar amount of the expenditure or encumbrance	Choose which project from list above expenditure corresponds	Choose the most appropriate category for the item listed	Provide a brief description of the purpose of the funds	Note if the expenditure is already paid, or encumbered but not paid	If there were funds that offset this cost please include that information here.	Any notes or details that would be helpful for context/ explanation
1 <input type="text" value="Expenditure 1"/>							

- Why we're asking
- What we're looking for

- Project 1
- Project 2
- Project 3
- Project 4
- Project 5
- Administrative Costs

- Salaries
- Subcontracts
- Program Facilities
- Program Support
- Program Supplies
- Administrative Costs

- Expended
- Encumbered

Open-Ended Narratives

1. Please describe in detail how people with lived and living experience (PWLLE) were involved in your collaborative's decision-making around opioid settlement funded projects and expenditures.
2. Please note any existing plans you have for future spending.
3. Sometimes progress is made before strategies can be implemented. Foundational relationship-building and community engagement work is essential even if it doesn't have a direct cost. Capturing it helps tell the full story of progress. Please describe opioid abatement progress you've made without expenditures. Examples include community engagement and coordination, capacity building and planning, systems change and readiness.
4. Is there any work you and your community have done to address the opioid crisis that you'd like to highlight? This can be work that has or hasn't incurred opioid settlement fund expenditures. We'd love to hear your success stories and share best practices.

Report Calculations

Report Calculations	
Collaborative Funding Calculations	
FY25 Collaborative Funds Remaining	% of FY25 Collaborative Funds Remaining
<i>This number is calculated by subtracting total expenses and encumbrances from the total amount of collaborative funds.</i>	<i>This number is calculated by dividing the FY25 collaborative funds remaining by the total amount of collaborative funds.</i>
\$ ###.##	##.##%
Municipal Funding Calculations	
FY25 Municipal Funds Remaining	% of FY25 Municipal Funds Remaining
<i>This number is calculated by subtracting the amount contributed to the collaborative from the corrected or confirmed FY25 funds.</i>	<i>This number is calculated by dividing the FY25 municipal funds remaining by the total corrected or confirmed FY25 funds.</i>
\$ ###.##	##.##%
Total Available Funds Remaining	% of Total Available Funds Remaining
<i>This number is calculated by subtracting the amount contributed to the collaborative from the total available funds (FY25 and carryover funds).</i>	<i>This number is calculated by dividing the total available funds remaining by the total available funds (FY25 and carryover funds).</i>
\$ ###.##	##.##%

Resources Available

- Comprehensive Guidance Document
- Walk-through video links
- One-on-one meetings

Next Steps

- Welcome Email
 - Individual report link through RedCap
 - The email will go out by the end of the day tomorrow
 - All resources will be attached and/or included

DPH-MunicipalOpioid-SettlementWork@mass.gov

Questions

**Please Email Reporting Questions & Concerns to BSAS
@ DPH-MunicipalOpioid-SettlementWork@mass.gov**

Q & A



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Get in Touch

Questions about the BSAS Annual Expenditure Report?

DPH-MunicipalOpioid-SettlementWork@mass.gov

Requests for Training & Technical Assistance?

Submit a TTA request at mosaic.rizema.org

OR

Reach out via email to munitta@rizema.org

Please fill out our survey!



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Thank You!

mosaic.rizema.org

